

MINUTES
SCICAP BOARD OF DIRECTORS MEETING
October 18, 2017
6:30 P.M.
Chariton, Iowa

A special meeting of the SCICAP Board of Directors was called to order by Steve Laing, Chairman of the Board, at the Chariton Vredenburg building on October 18, 2017. Purpose: Proposal for closed session pursuant to Iowa Code Section 21.5 paragraph 1a to review or discuss records which are required or authorized by state or federal law to be kept confidential. This will be the only agenda item for the meeting. Board members present were: Clarke County – April Bundridge, Anita Gilmore, Larry Keller; Decatur County – Bob Bell, Chet Redman; Lucas County – Steve Laing, Marilyn Runnells; Monroe County – Denny Amoss, Jerry Durian; and Wayne County – Sally Jackson and John Sellers. Staff member present was board secretary Sue McCleary. Guest present was board retained legal counsel Jill R. Jensen-Welch.

The chairman called for roll call of board members for approval of his proposed agenda. Aye – Larry Keller, Anita Gilmore, April Bundridge, Chet Redman, Bob Bell, Marilyn Runnells, Denny Amoss, Jerry Durian, John Sellers, Sally Jackson; Nay – none.

The chairman informed board that meeting would be recorded but would need volunteer to also take minutes of the closed session as board secretary would be excused for closed session. A motion was made by John Sellers, seconded by Bob Bell, to go into closed session. Roll call vote aye - Larry Keller, Anita Gilmore, April Bundridge, Chet Redman, Bob Bell, Marilyn Runnells, Denny Amoss, Jerry Durian, John Sellers, Sally Jackson; Nay – none. Motion carried unanimously. Marilyn Runnells took the closed session minutes.

A motion was made at 8:34 p.m. by Larry Keller, seconded by Denny Amoss, that board go back into open session. Roll call vote aye - Larry Keller, Anita Gilmore, April Bundridge, Chet Redman, Bob Bell, Marilyn Runnells, Denny Amoss, Jerry Durian, John Sellers, Sally Jackson; Nay – none. Motion carried unanimously.

Attorney Jill Jensen-Welch reminded board that open session would be discussion only on motions to be voted on with each being an individual motion and asking for majority vote on motions.

Disciplinary action for Jim Smith – A motion was made by Bob Bell to approve recommendation of termination with an opportunity to resign from position as Executive Director of SCICAP effective immediately; motion failed for lack of a second. A motion was made by Larry Keller, seconded by Anita Gilmore, to give Jim Smith six months of employment to follow procedures as laid out by the board for disciplinary action; if fails to do so, will be terminated immediately. Roll call vote aye - Larry Keller, Anita Gilmore, April Bundridge, Chet Redman, Denny Amoss, Jerry Durian, John Sellers, Sally Jackson; Nay – Bob Bell, Marilyn Runnells. Motion carried with majority vote.

Disciplinary plan – The entire board is currently responsible for the disciplinary plan. After discussion, the board charged the personnel committee to meet within week and come back to the entire board with their recommendation for full board consideration.

What will occur when Jim Smith and Pam Rogers are working – A motion was made by Larry Keller, seconded by Anita Gilmore, to make recommendations to comply by. Roll call vote aye - Larry Keller, Anita Gilmore, April Bundridge, Chet Redman, Bob Bell, Marilyn Runnells, Denny Amoss, Jerry Durian, John Sellers, Sally Jackson; Nay – none. Motion carried unanimously.

Training for the organization – A motion was made by Marilyn Runnells, seconded by Jerry Durian, for board and staff training based on recommendation 5 with one-on-one training for Jim Smith. Roll call vote aye - Larry Keller, Anita Gilmore, April Bundridge, Chet Redman, Bob Bell, Marilyn Runnells, Denny Amoss, Jerry Durian, John Sellers, Sally Jackson; Nay – none. Motion carried unanimously.

Policy Revisions – A motion was made by Denny Amoss, seconded by Anita Gilmore, that personnel committee work with legal counsel to come back to full board with recommendations for policy revisions. Roll call vote aye - Larry Keller, Anita Gilmore, April Bundridge, Chet Redman, Bob Bell, Marilyn Runnells, Denny Amoss, Jerry Durian, John Sellers, Sally Jackson; Nay – none. Motion carried unanimously.

A motion was made by Chet Redman, seconded by Anita Gilmore, that meeting adjourn. Motion carried unanimously.

Sue McCleary, Secretary

Steve Laing, Board Chairman