



*"Helping people live better ...
and build better communities"*

"In collaboration with community partners, the mission of South Central Iowa Community Action Program is to provide advocacy and services for persons striving for economic security while preserving their dignity, and bring about change for the benefit of the people we serve and the community at large."



Strategic Plan



Community action agencies like SCICAP use the Results-Oriented Management and Accountability (ROMA) cycle to ensure their work achieves results. The cycle begins with assessment of community needs, advances to planning and implementation of programs and services, achievement of results, and evaluation of the agency's efforts. The cycle then begins again with assessment.

The Six National Goals

Nationwide, community action agencies address six goals in their work. These goals are divided into three categories: Family, Agency, and Community. SCICAP's Strategic Plan is organized in these categories as well.

Goal 1. Low-income people become more self-sufficient. **(Family)**

Goal 2. The conditions in which low-income people live are improved. **(Community)**

Goal 3. Low-income people own a stake in their community. **(Community)**

Goal 4. Partnerships among supporters and providers of services to low-income people are achieved. **(Agency)**

Goal 5. Agencies increase their capacity to achieve results. **(Agency)**

Goal 6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. **(Family)**

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6 National Goals: #4 (Agency) Partnerships among supporters & providers of services to low-income people will be achieved.

Identified Needs	Strategies	Outcomes (general statement of results expected)	Outcome Indicator(projected # expected to achieve outcome)	Actual Results(actual # that achieved outcome)	Measurement Tools	Data Source(includes collection procedure, personnel responsible)	Frequency
<p>SCICAP needs to provide increased access to food for low income people.</p>	<p>SCICAP will develop partnerships with food pantries, distribution cooperatives, and other organizations to implement solutions for food related gaps.</p> <p>SCICAP will distribute garden vouchers to promote healthy eating</p>	<p>SCICAP will increased access to food for low income people.</p>	<p>SCICAP will contact 10 organizations in Lucas and Monroe Counties concerning food gaps/insecurities by September 30, 2016. SCICAP will have “Food Summit” in Lucas and Monroe Counties with 8 of 10 identified organizations in attendance by October 30, 2016</p> <p>SCICAP will contact 10 organizations in Wayne County concerning food gap/insecurities by November 1, 2016 and hold “Food Summit” in Wayne County with 8 of 10 identified organizations in attendance by December 1, 2016.</p> <p>SCICAP will contact 10 organizations in Clarke & Decatur Counties concerning food gap/insecurities by December 30, 2016 and hold “Food Summit” in Clarke and Decatur Counties with 8 of 10 identified organizations in attendance by February 1, 2017.</p> <p>SCICAP will promote garden voucher program to</p>		<p>Phone log, MOU with partners, mtg minutes</p> <p>Manual tally</p>	<p>Internal agency spreadsheet</p> <p>Service Coordinator, Admin Asst, Outreach Coordinators</p> <p>NIFCAP database</p> <p>Outreach Coordinators Admin Asst.</p>	<p>Quarterly to Leadership</p> <p>Semi-Annually to Governing Board</p> <p>Annually to Leadership and</p>

	and a healthy lifestyle.		<p>communities identifying 5 retail outlets to accept vouchers by May 31, 2017. 3 of 5 retail outlets will participate in voucher program.</p> <p>County Outreach Coordinators will distribute 100 garden vouchers in the 5 county service area by June 30, 2017.</p>				Governing Board
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6 National Goals: #1 (Family) Low-income people become more self- sufficient.

Identified Needs	Strategies			Actual Results(actual # that achieved outcome)	Measurement Tools	Data Source(includes collection procedure, personnel responsible)	Frequency
<p>Low-income people lack knowledge about food budgeting, preparation, and healthy eating habits.</p>	<p>Families will attend food education classes.</p> <p>Families will attend food prep classes.</p>	<p>Low-income families increase knowledge on food budgeting, preparation, and healthy eating habits.</p>	<p>10 of 15 families or 75% of families in Lucas County will complete a food education class by November 30, 2016.</p> <p>10 of 15 families or 75% of families in Monroe County will complete a food education class by November 30, 2016.</p> <p>10 of 15 families or 75% of families in Wayne County will complete a food education class by January 30, 2017.</p> <p>10 of 15 families or 75% of families in Decatur & Clarke Counties will complete a food education class by M March 31, 2017.</p>		<p>Pre/post test, sign in sheets, survey of classes.</p> <p>Pre/post test, sign in sheets, survey of classes.</p> <p>Pre/post test, sign in sheets, survey of classes.</p> <p>Pre/post test, sign in sheets, survey of classes.</p>	<p>Individual files, database</p> <p>Agency staff, Admin Asst, Service Coordinator</p>	<p>Quarterly to Leadership</p> <p>Semi-annually to Governing Board</p>

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6 National Goals: #4 (Agency) Partnerships among supporters & providers of services to low-income people are achieved.

Identified Needs	Strategies	Outcomes (general statement of results expected)	Outcome Indicator(projected # expected to achieve outcome)	Actual Results(actual # that achieved outcome)	Measurement Tools	Data Source(includes collection procedure, personnel responsible)	Frequency
Community members, organizations, and other stakeholders lack knowledge about SCICAP, the services we provide and the causes and conditions of poverty.	SCICAP Board members will complete orientation within 90 days of being seated.	Community members, organizations, and other stakeholders gain knowledge about SCICAP, the services we provide and the causes and conditions of poverty.	By August 30, 2016 3 of 3 new Board members will complete Board member orientation.		Board Minutes Orientation sheet	Agency database, Public Board minutes	Upon incident to Governing Board
	Head Start Parent Meetings will provide information about SCICAP programs.		By June 30, 2017 3 of 4 or 75% quarterly meetings will have information provided about SCICAP services	Sign in sheet for Family meeting	Head Start staff, SCICAP Program Directors	Quarterly to Leadership Semi-Annually to Governing Board	
	SCICAP will host Community Stakeholders meeting to focus on causes and conditions of poverty.		By June 30, 2017 SCICAP will identify 10 community organizations and present information on services to 7 of 10 groups.	Sign in sheets, Meeting minutes	Service Coordinator, Ex. Director, Admin Asst.	Quarterly to Leadership Semi-Annually to Governing Board	
			By June 30, 2018 4 of 5 counties in the service area will hold “poverty		Pre/post test, sign in sheet	Service Coordinator, Ex. Director, Admin	Quarterly to Leadership Semi-Annually to

			simulation open house”.			Asst.	Governing Board
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6 National Goals: #5 (Agency) Agencies increase their capacity to achieve results.

Identified Needs	Strategies	Outcomes (general statement of results expected)	Outcome Indicator(projected # expected to achieve outcome)	Actual Results(actual # that achieved outcome)	Measurement Tools	Data Source(includes collection procedure, personnel responsible)	Frequency
SCICAP needs to increase capacity and knowledge of community resources and partnership opportunities to meet the needs of individuals & families served.	SCICAP will identify key players in different domains in all counties. Domains include food insecurity, dental and health services.	SCICAP increased capacity and knowledge of community resources.	By January 1, 2017 SCICAP will identify 20 community resources and form partnerships with 10 of the 20 resources. By June 30, 2017 5 of 10 or 50% of organizations will participate in collaborative meetings.		Community Stakeholder Assessments MOU with 10 organizations List of 20 resources Sign in sheet, Meeting minutes	Computer spreadsheet Work plan report Phone logs Service Coordinator, Admin Asst, Ex Director Service Coordinator, Admin Asst, Ex Director	Quarterly to Leadership Semi-Annually to Governing Board.

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6 National Goals: #6 (Family) Low-income people, especially vulnerable populations, achieve their potential by strengthening family and supportive systems.

Identified Needs	Strategies	Outcomes (general statement of results expected)	Outcome Indicator(projected # expected to achieve outcome)	Actual Results(actual # that achieved outcome)	Measurement Tools	Data Source(includes collection procedure, personnel responsible)	Frequency
Families need to be educated on health services.	Families will attend meetings on Medicaid privatization. Families will be offered dental screenings for children 0-5 years of age.	Families increase knowledge on the availability of health and dental services in the area.	By June 30, 2017 90% of NEST, PAT and FaDSS enrolled families will be given info on Medicaid changes. By June 30, 2017 90% of children attending Head Start will have completed dental screenings. By June 30, 2017 90% of children 0-5 in Wayne and Lucas County NEST will have completed dental screenings.		Sign in sheets, contact logs Consent forms Consent forms, sign in sheets, lesson plans	Penelope and Daisey database ChildPlus Daisey Database	Quarterly to leadership Semi-Annually to Governing Board Quarterly to leadership Semi-Annually to Governing Board Quarterly to leadership Semi-Annually to Governing Board

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6 National Goals: #2 (Community)The conditions is which low-income people live will be improved.

Identified Needs	Strategies	Outcomes (general statement of results expected)	Outcome Indicator(projected # expected to achieve outcome)	Actual Results(actual # that achieved outcome)	Measurement Tools	Data Source(includes collection procedure, personnel responsible)	Frequency
Low income households lack the ability to meet their basic needs.	Families with school age children will be offered school supplies through vouchers or referred to existing providers.	Low income households' basic needs will be met.	During FY17, 100% of counties will participate in school supply efforts.		Sign in sheets, contact logs	NIFCAP Agency computer database	Annually to Leadership and Governing Board